

APPROVED MEETING MINUTES



Del Norte Local Agency Formation Commission SPECIAL MEETING

*In Person: Del Norte County Board of Supervisors Chambers
Flynn Center - 981 H St. Crescent City, CA 95531*

April 1, 2024, 4:00 pm

Members present: Blake Inscore (City Member & Chair), Dean Wilson (County Member & Vice Chair), Darrin Short (County Member), Jason Greenough (City Member), Lyle Armstrong (Public Member) and Donna DeWolf (Alternate Public Member)

Members absent: None

Others present: George Williamson (Executive Officer). Margaret Caldwell, Klamath Community Services District Board.

1. Call to Order/Roll Call/ Commission Introductions & Appointments

Commission Chair Inscore called the meeting to order at 4:00 p.m. Roll call was taken.

A. Pledge of Allegiance

2. Public Hearings

A. Klamath Community Services District Annexation and SOI Amendment

Staff presented the proposed annexation and SOI amendment. This is an annexation by Klamath CSD Board Resolution of Application # 2022-03 setting forth terms, conditions and transfers, including physical assets of the Del Ponte Water System (DPWS). Lateral property connections to remain property owners responsibility. Assets to include pumps, water transmission lines, outbuildings, valves and other water system improvements associated with the DPWS system. The Klamath CSD Board President attended the meeting and provided testimony about the water system annexation.

The Chair conducted the public hearing. On a motion by Commissioner Short, seconded by Commissioner Wilson and carried by a 5-0 vote the Commission approved the Klamath Community Services District Annexation and SOI Amendment, by Resolution 24-03, with amendments.

3. Regular Business

A. Draft Minutes February 26 2024

On a motion by Commissioner Short, seconded by Commissioner Wilson and carried by a 5-0 vote the Commission approved the February 26 2024 Minutes as submitted.

Del Norte Local Agency Formation Commission
APRIL 1 2024 MEETING MINUTES

B. Smith River Fire Protection District (FPD) proposed Annexation – Amended Application Filing by Board Resolution

Staff updated the Commission on the re-filing of the Smith River FPD Annexation, due to exceeded property tax revenue negotiation time limits. There is no change in annex boundary. A Notice of Filing – Amended Application was prepared and distributed to affected agencies. A copy of the notice was included in the agenda packet. Correspondence between the FPD and the County has been initiated.

This was for Information Only and no Commission action required.

C. Klamath FPD Fire Services Plan – Update

The Commission received a report on the March 5 Klamath FPD Board Meeting staff attended, presenting an outline for Klamath Fire Services Planning, in (abbreviated) outlined below:

Task 1 – Plan Initiation - Develop Fire Services Plan outline; set schedule; collect/review relevant data. Compile dataset of local hazards & restrictions,.

Task 2 – Stakeholder & Community Input - Conduct interviews & gather information including: key issues from community and stakeholders,

Task 3 –Current Conditions Evaluation - Conduct current conditions and service performance baselines including Financial Overviews;

Task 4 – Financial Planning & Analysis - Analyze existing financial conditions and revenue levels; Evaluate potential revenue streams; define financing.

Task 5 – Evaluation, Conclusions & Recommendations - Develop & analyze emergency services operations models to deliver the adequate service levels.

Staff informed the FPD Board that the LAFCo Commission declined to contribute for specific district planning, beyond Municipal Services Reviews, and encouraged the FPD Board to authorize funds for this planning.

The Commission held an in-depth discussion about the critical conditions in the Klamath community and dire need for the FPD to organize and implement improved response and capacity. Commissioner Armstrong will attend the April FPD Board meeting.

This was for Information Only and no Commission action required.

D. .AB 3277 Support

The Commission considered a letter of support to the California Legislature regarding AB 3277. This bill, if enacted, would clarify the tax exchange process for special district formations, explicitly when subject agencies waive the exchange of property tax revenue

On a motion by Commissioner Wilson, seconded by Commissioner Short and carried by a 5-0 vote the Commission approved sending a AB 3277 Letter of Support.

Del Norte Local Agency Formation Commission
APRIL 1 2024 MEETING MINUTES

E. SB 1209 Support

The Commission considered a letter of support to the California Legislature regarding SB 1209. This bill, if enacted, would authorize LAFCo to require an indemnification agreement as part of applications for reorganization or change in service.

On a motion by Commissioner Wilson, seconded by Commissioner Greenough and carried by a 5-0 vote the Commission approved sending a SB 1209 Letter of Support.

4. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer provided reports on current projects, issues of interest, and pending legislation.

- HRC CSD water system update – The State Water Resources Control Board funded Preliminary Engineering report for the Jed Smith HOA water system consolidation system is underway
- FY 2024-25 Budget Process – The Commission will hold a public hearing on the Draft FY 2024-25 Budget at the Commission's regular April 22 meeting

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The Commission made additional comments on special district needs and the importance of accountability and community service.

C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. Public comment is invited on items of interest within LAFCo subject matter jurisdiction, as specifically appearing on this special meeting agenda for Commission consideration.

5. **Adjournment** The meeting was adjourned at 4:48 PM.

Next Meeting scheduled for April 22, 2024, unless alternate date scheduled.