

## APPROVED MINUTES



### Del Norte Local Agency Formation Commission REGULAR MEETING

*In Person: Del Norte County Board of Supervisors Chambers  
Flynn Center - 981 H St. Crescent City, CA 95531*

***September 30, 2024, 4:00 PM***

**Members present:** Blake Inscore (City Member & Chair), Dean Wilson (County Member & Vice Chair), Darrin Short (County Member), Lyle Armstrong (Public Member) Valerie Starkey (Alternate County Member) and Donna DeWolf (Alternate Public Member)

**Members absent:** Jason Greenough (City Member),

**Others present:** George Williamson (Executive Officer), Jim Underwood, Legal Counsel; Geoff Antill, Elaine Fallgren & other district representatives (Smith River FPD), John Roberts ( Smith River Cemetery District..

#### **1. Call to Order/Roll Call**

Commission Chair Inscore called the meeting to order at 4:00 p.m.. Roll call was taken.: Commissioners Inscore, Wilson, Short, Lyle Armstrong.

A. Commissioner Inscore led the Pledge of Allegiance

#### **2. Public Hearings**

A. Smith River FPD Annexation Hearing

Staff presented the Smith River Fire Protection District (“Smith River FPD” or “District”) annexation of approximately 972 acres (73 parcels) application to the Commission. located outside the District boundaries, but within its adopted Sphere of Influence..

There is a Property Tax Revenue Sharing Agreement, between Smith River FPD and the County of Del Norte, approved by Del Norte County Board of Supervisors Resolution No. 2024-025 per Revenue and Tax Code §99 and §99.01. County property tax for land within the proposed annexation territory funds are to be equally split the. These taxes are already collected by the County and would not result in new or increased property tax for land in the proposed annexation area.

Discussion

Commission Chair Inscore opened the public hearing, District representative Geoff Antill, addressed the Commission, reviewing the annexation process .

There were no protest received prior to or during the hearing.

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On a motion by Commissioner Short, seconded by Commissioner Wilson and carried by a 4 - 0 vote, the Commission approved the annexation by Resolution 24-05, and waived the protest proceedings.

**B. Smith River CSD MSR/SOI Update**

Staff presented the updated MSR/SOI, including the following: Correcting differences between the Tax Rate Area (TRA) boundaries on file with California State Board of Equalization (BOE) and the boundary on file with the District. District integration of all five pump stations into a SCADA system, meters are being replaced with advanced metering infrastructure (AMI), the billing system has been upgraded: District is in the process of acquiring an emergency generator; service rate increase: conducting a customer cost analysis.

**Discussion**

On a motion by Commissioner Short, seconded by Commissioner Wilson and carried by a 4 - 0 vote, the Commission approved the annexation by Resolution 24-06,

**3. Regular Business**

**A. Draft June 3, 2024, Minutes**

On a motion by Commissioner Short, seconded by Commissioner Wilson and carried by a 4 - 0 vote, the Commission approved the June 3, 2024, Minutes,

**B. FY 2023-24 Budget Review**

Staff presented the 2023-2024 final budget

This was an informational Item, no action required.

**C. MSR / SOI FY 2024-25 Compliance Work Plan**

Staff presented the FY 2024-25 MSR / SOI Compliance Work Plan

This was an informational Item, no action required.

**D. Del Norte County Fair Recreation & Park District – Municipal Services Review Determination Reconsideration Update**

Staff presented a MSR Determination Reconsideration Update. DNCFRPD formation included a condition (#3) creating a reserve sales tax fund until tax no longer being collected. The 2020 MSR, included a determination that a Post Sales Tax Fairgrounds Use Funding Program be prepared to support the proposed release of sales tax reserve funds, which can be done at the same time as Condition # 3 removal consideration. Both are contingent on a Post Sales Tax Fairgrounds Use Funding Program, jointly prepared by DNCFRPD & 41st DAA Board, based on an updated Del Norte County Fairgrounds Facility 5-year Capital Improvement Program and long term funding provisions.

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Several Commissioners commented on the importance of keeping the fair going. This was an informational Item, no action required.

4. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

- Klamath FPD Fire Services Planning. The Commission received a Klamath FPD Fire Services update, including Fire Station improvements; & funding.
- Legislative Update. The Commission received an update on SB 1240 recently signed by Governor Newsome.
- Application Status. The Commission received an update on pending & future applications, including studies

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. The Commission received testimony regarding special districts from community member Alicia Williams

5. Adjournment

The meeting was adjourned at 5:06 PM. The Next Meeting scheduled for November 25, 2024, unless there is an alternate date scheduled.